

MINUTES OF MEETING OF
BIRKENHEAD SIXTH FORM COLLEGE CORPORATION

STANDARDS & QUALITY COMMITTEE

MONDAY 6 JUNE 2016

PRESENT: L. Eaton, K. Podmore, F. Street (Chair), P. Timmins.

IN ATTENDANCE: D. Barnes, Clerk to the Corporation
M. Kilbride, Deputy Principal
C. Morgan, Head of Year 0
R. Myatt, Assistant Principal

		Action
15/27	<p>Meeting started at 6.00pm. The Chair welcomed newly-appointed Assistant Principal Rob Myatt to the meeting.</p> <p>Apologies for absence Angela Cross, Jon Thorpe, Shirley Yearwood-Jackman.</p>	
15/28	<p>Declaration of interest None.</p>	
15/29	<p>Curriculum Report: Academic Mentor Programme Claire Morgan, Leader of the Programme, gave a presentation on the programme. This started with details of the pilot study set up in January 2013 with the University of Liverpool and went on to provide results achieved by an example of three anonymised students and qualitative feedback showing real benefits as perceived by both students and mentors. The presentation then provided statistical analysis of the A2 group of students and highlighted stories of considerable success achieved in 2015/16. The presentation also included how the programme is successfully marketed, and it concluded by outlining future plans. Discussion followed and several detailed questions were asked, particularly around how the programme could be further developed and extended to other departments.</p> <p>The Committee thanked Claire Morgan and NOTED the successes of the programme.</p> <p>(Claire Morgan left the meeting at 6.20pm)</p>	
15/30	<p>Meeting held on 23 February 2016</p> <p>1. Open minutes These were accepted and signed as a true record.</p> <p>2. Matters arising See Matters Arising summary sheet.</p> <p>The Committee NOTED the matters arising.</p> <p>3. Confidential extracts These were accepted and signed as a true record.</p>	

4. Matters arising: None

The Committee NOTED there were no matters arising.

15/31 Mid-year Student Questionnaire (Confidential until 31 July 2018)

15/32 Lesson Observation Report 2015/16

The Principal presented the report prepared by Assistant Principal Kate Rigby. The scheme is now complete for this year and the real benefits resulting from it were noted, including the sharing of good practice, and identified areas for further staff development. It was noted that a review will take place so that the scheme can be built on.

Discussion followed and the Committee was pleased to note the positive developments taking place and the positive feedback that has been received.

The Committee thanked the Principal and Assistant Principal and NOTED the report.

15/33 Curriculum / Quality Report (Confidential until 30 April 2017)

15/34 Ofsted Data Dashboard (released March 2016)

Mike Kilbride presented this which was released in March 2016. A nationwide report, it is designed to show at a glance how well previous cohorts demonstrated characteristics of good or better performance in Level 3 qualifications and in GCSE English and mathematics.

It provides a nationwide summary of strengths and weaknesses based on only the 2015 data in the dashboard and it was suggested by College management that governors should compare the results presented with the College's own ALIS value added data and the data presented. The collated data should confirm the data presented to governors by the College.

Much discussion followed and governors were pleased to note that there are no new issues of concern.

The Committee thanked the Deputy Principal and NOTED the report.

15/35 Review by University of Liverpool (draft)

The Principal reported that the College's agreement with the University of Liverpool to deliver the Year 0 Foundation Health and Veterinary Studies Programme is reviewed every five years. The College received a visit on 8 March 2016 from a panel of senior staff from the University of Liverpool and a programme of meetings with BSFC senior staff, teaching staff and students took place with the panel to explore the College's strategic direction, quality of provision and the operational aspects of the programme.

The panel provided feedback at the end of the day and has also issued a draft outline of its report that is to be presented to the University Senate for ratification. The report summarises the issues that should be addressed by the University, by the College and jointly by both parties, and it summarises its recommendation to be considered by the Senate for the partnership with the College to be renewed for a further five years. The Principal outlined the actions that would be taken in conjunction with the University of Liverpool following the recommendations.

Much discussion followed and governors were pleased to note the positive feedback and proposed decision for renewal of the agreement

	<p>The Committee thanked the Principal and NOTED the report.</p> <p>15/36 Approval of Visiting Speakers and Fundraising Policy. The Principal presented the policy and report prepared by Kate Rigby and discussion took place.</p> <p>The Committee APPROVED the policy.</p> <p>15/37 Review of Committee Terms of Reference and Annual Business Cycle The Clerk reported that the only amendment being proposed was to add the review of the Visiting Speakers and Fundraising Policy to the Terms of Reference and to the summer term on the Annual Business Cycle.</p> <p>The Committee APPROVED the amendment to the terms of reference and annual business cycle.</p> <p>15/38 Review of Committee’s confidential minutes 2014/15 The continuing confidentiality of each of the following extracts was considered: 14/10 Feedback from Ofsted Pilot (Confidential <i>sine die</i>) 14/34 Update on Quality/Teaching/Learning (Confidential until 31 December 2016) 15/04 Exam Results Summary for 2014/15 and identification of any actions required (Confidential <i>sine die</i>) 15/05 Key College Data (Confidential <i>sine die</i>)</p> <p>The Committee RESOLVED that each of the extracts should remain confidential for the periods stated, and that this decision should be reported to the Corporation at its meeting on 4 July 2016.</p> <p>15/39 Risk Management Considerations It was noted there was nothing new to add to the risk register.</p> <p>15/40 Identification of confidential items 15/31 Mid-year Student Questionnaire (Confidential until 31 July 2018) 15/33 Curriculum / Quality Report (Confidential until 30 April 2017)</p> <p>15/41 Date and time of next meeting To be arranged.</p> <p>15/42 Any other Business (notified in accordance with Standing Orders) None.</p> <p>Meeting closed at: 7.29pm</p> <p>Signature (Chair of Standards & Quality Committee):</p> <p>Date:</p>	<p>KW</p>
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