

 **Application Form**

 **Invigilator**

##  Please complete in black ink

# Part 1: Personal Details

### Title: Miss. Mr. Mrs. Dr. Other Surname: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Previous surname: \_

### Forename(s): Date of Birth: \_\_\_\_\_

Home Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Post Code:

National Insurance Number:

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |  |  |  |

Telephone Numbers: Home: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Mobile: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### Address for correspondence (if different):

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Part 2: Previous Employment**

Title of Previous Post \_\_\_\_\_\_\_\_\_

Name of establishment **\_\_\_\_\_\_\_\_\_**

Full Address & Post Code \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Key Responsibilities \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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### Past Experience as an Invigilator (if any) \_\_

\_\_\_\_\_\_

# Part 3. References

Please give details of **two employment referees** (e.g. Principal, Headteacher or a member of staff at an appropriate level from your current and previous or most recent employer/s), who can comment on your suitability for the post. References may be requested for shortlisted applications prior to interview.

 \*Please tick if **not** convenient.

|  |  |  |  |
| --- | --- | --- | --- |
| *1.* |  | *2.* |  |
| **Name:****Job title of referee: Relationship to you: Address:****Tel. No: Email:** | **Name:****Job title of referee: Relationship to you: Address:****Tel. no: Email:** |

# Part 4: I CERTIFY THAT THE INFORMATION I HAVE GIVEN IN THIS APPLICATION FORM IS CORRECT

Signed Date

Providing false information is an offence and could result in your application being rejected and if appointed, dismissal without notice and possible referral to the police.

 **Data Protection and Privacy**

BSFC is aware of its obligations under the General Data Protection Regulation (GDPR) and is committed to processing your data securely and transparently. Please see our Candidate Privacy Notice in our recruitment documentation which sets out, in line with GDPR, the types of data that we collect and hold on you as a job applicant. It also sets out how we use that information, how long we keep it for and other relevant information about your data.

Please indicate that you have read and understood the Candidate Privacy Notice by signing the declaration on this form.

Signed:                                                                                                 Date